

Form 1464 Officer Expense Voucher

Name _____ Date _____

Address _____

National Regional

City & State _____ Zip _____

District Club

ITEM	AMOUNT
Transportation:	
Plane	
Personal Car Miles @ ¢ Per Mile	
Taxicab or Limousine	
Lodging:	
Meals:	
Telephone:	
Registration at Convention:	
Miscellaneous: (Please itemize)	
TOTAL	\$

Please attach receipts for plane, hotel and meals, together with any other receipts.

Purpose of Trip:

Signed _____

Office _____

Approved _____